

HEALDSBURG DISTRICT HOSPITAL
CURRENT POSITION OPENINGS – July 30, 2010

Internal candidates interested in a position should see HR or the supervisor listed below immediately.
 External applicants may submit an application or resume via mail, fax, or in person, to the HR department

RN Emergency Full-Time/Per Diem Nights	Required Licenses/Certs: CA RN, BLS, ACLS & PALS Experience Required: Minimum 2 years exp. in Emergency See Twila Hansen or Human Resources	#1004-2201
RN ICU Full-time & Per Diem Nights	Required Licenses/Certs: CA RN, BLS, ACLS & PALS Experience Required: Minimum 2 years exp. in ICU See Conni Whitemore or Human Resources	#1004-1501
Case Manager Case Mgt/UR Full-time	Required Licenses/Certs: CA RN, BLS, prefer case management cert. Experience Required: Minimum 2 years exp as Case Manager. Inter. Qual. Experience. See Jan Kiely or Human Resources	#1006-0401
Clinical Lab Scientist Laboratory FT/ Per Diem Varied/Weekends/PMS	Required Licenses/Certs CA CLS Education Required: H.S. Diploma or GED Experience Required: One or more years experience See Charlie Vela or Human Resources	#1007-1401
Certified Medical Assistant Healdsburg Primary Care Full-time	Required Licenses/Certs: Cert. from a Medical Assist school or equiv. Education Required: H.S. Diploma or GED Experience Required: Trained in all medical back office procedures Qualifications: Medical terminology, pharmacology, anatomy, and physiology, some CPT and ICD9 coding. See Jean Killian or Human Resources	#1007-1301
Certified Nursing Assistant Sub-Acute Per Diem Days/PMS/NOCs	Required Licenses/Certs: CNA, CPR Education Required: H.S. Diploma or GED Experience Required: One year nursing assistant exp in an acute care setting preferred See Maralee Evans or Human Resources	#1004-1502
Financial Counselor Business Office Temporary-Full time	Education Required: High school graduate or GED. Experience Required: Two years related experience. Other Qualifications: : Bi-lingual-English & Spanish preferred Typing & Computer skills See Michelle Edwards or Human Resources.	#1007-2901
Lab Supervisor Laboratory Full-time	Required Licensure/Certification: California CLS License. ASCP, HEW or NCA accreditation or eligible Education Required: B.A or B.S degree and completion of an accredited Med Tech training program Diploma or GED Qualifications: Min. 1year Clinic or Hospital exp,; exp. in oversight of workflow; scheduling, safe practices; supervisory management exp. See Charlie Vela or Human Resources	#1005-2701
Operating Room Tech. Part-time	Required Licenses/Certs: CORT preferred, Current CPR Education Required: H.S. Diploma or GED Experience Required: One year hospital operating room experience. See Mark Blankenship or Human Resources.	#1006-3002
Physician Recruiter Human Resources Part-time	Education Required: Bachelors Degree Preferred Experience Required: 2 plus years exp. in recruiting, medical staffing preferred, clinical experience a plus. See Human Resources	#1006-0402
Practice Administrator HPC & Specialty Clinics Full-time	Education Required: BBA preferred Experience Required: 2 plus years exp in primary care or multi specialty physician practice-preferably in California See Human Resources	#1006-0403